

**AWMA Mother Lode Chapter
Board Meeting – Draft Meeting Minutes**

Wednesday September 4, 2013

Location: Cal-EPA CR240

Attendees:

- a. Todd Sax, Air Resources Board, Chapter Chair*
- b. Pat Sullivan, SCS Engineers*
- c. Gwen Pelletier, CDM Smith*
- d. Larry Greene, Sacramento Metropolitan AQAMD*
- e. Gary Rubenstein, Sierra Research*

1. Review and Approve Previous Minutes

The minutes of the 1/13/13 Board meeting were reviewed and approved.

2. Review of Spring and Summer Meetings

1. 1/17/13 – Lunch Meeting on Advanced Excel Techniques
2. 1/30/13 – Lodi Energy Center
3. 3/13/13 – Mixer
4. 4/30/13 – Cal-ISO
5. 5/21/13 – Lunch Meeting on MySQL
6. 6/25/13 – Mixer

There was a brief discussion of past event; all agreed that it had been a successful first half of the year.

3. Planned for Fall Dinner / Meetings

1. 9/26/13 – West Village Tour

Seven people have signed up so far; a room has been reserved at Symposium in Davis after the tour.

2. 10/17/13 – Solano Wind Farm Tour

Gary to discuss with Josh setting up a web-based invitation for this event. There is only room for 10-12 people on the tour.

3. 11/20/13 – Board Meeting with A&WMA President Sara Head

This will hosted at Sierra Research as a catered dinner. Todd will put together a proposed agenda, with input from the MLC Board. One issue for discussion: MLC is relatively unique – our potential membership is dominated by government employees, but the AWMA dues structure doesn't work well for that. Gary will invite a couple of Golden West Section Board members.

4. October Refinery Tour

This event will be taken off the list; logistics will be too difficult.

5. Educational meetings – Excel? CalEEMOD/EMFAC? Access?

Gwen suggested additional possible models, including OFFROAD, SMAQMD Roadway Construction Model, EDMS. Tentative plan is to do something in January– Advanced Access tips and tricks (same format as Excel meeting). Todd and Gwen will discuss further in early November.

6. Other ideas?

Todd suggested a session on project-level reviews: presentations by people who write the guidelines and computer models; people who prepare the project review documents; people who review the documents. Tentative speakers: Todd (or someone from ARB); Gwen; Karen Huss (SMAQMD). This would be a dinner meeting, potentially hosted at SMAQMD, to be held in late October or early November.

In addition, Gwen will organize a YP holiday mixer sometime between Thanksgiving and Christmas

4. Update on YP Efforts

1. How should we start focusing on bringing people into the organization?

Gwen suggesting that it was important that we keep up our momentum in terms of activities, demonstrating to YPs that AWMA membership is valuable to them. All agreed that we need to start encouraging attendees at our YP events to join AWMA, perhaps handing something out to remind them to go to the membership web site. Larry suggested advertising our YP events to Rotoract (Rotary college/YP program) members (especially with respect to educational programs).

5. Education Grants (Pat)

We sent out two grants RFPs out last year, but received no proposals. We need to revisit how we approach this. Pat has received inquiries from two past grant recipients about funding opportunities; perhaps our timing is off. The consensus was that we make this a continuous solicitation, and review requests for grants as they come in. We would allocate a set amount of funds for this each year. Todd suggested helping to funding school recycling programs. Gary confirmed that CalRecycle has an Office of Education and the Environment; Todd will contact the Sacramento regional contact for that program. Todd also suggested a paper/poster competition and sponsored attendance for a student at the 2014 ACE in Long Beach. Gary noted that Hal Coda is working on he 2014 ACE, and apparently is already organizing sponsored student participation. Gary will contact Hal to indicate that MLC will offer \$1000 to sponsor attendance at ACE by Sacramento-area students.

6. Elections (Gary)

Ken Bowers is going off the Board. Todd will check one more time with Martha Murray going. Todd recommended Abhilash Vijayan (at ARB) and Crystal Reul-Chen (at CalRecycle) as potential candidates; he will check with them. Gary will check with Shannon, Mark and Paul about their plans.

7. Treasurer Update (Paul)

None available.

8. Membership Report (Joel)

Todd – MLC currently has 59 members: of those, 2 are students, 13 are YPs; 21 work for government agencies. Joel has asked to step down as MLC Membership Chair; Gwen agreed to take over this position. Gary asked whether CAPCOA might purchase an organizational membership in AWMA as an umbrella to facilitate membership for employees of all California air districts. Larry agreed to look into that.

9. Timing for Next Meeting

Not discussed.

Action item list:

- *Gary to send Todd Sax access info for MLC web site*
- *Pat to set up education grants as continuous*
- *Todd to contact Jill at CalRecycle re school recycling programs*
- *Gary to contact Hal Coda re sponsorship of Sacramento-area students*
- *Gary to set up Sara head meeting at Sierra; Todd to work on agenda; Gary to invite Wilma and Peter from GWS*
- *Karen/Todd/Gwen to get together re Project Level Assessment meeting*
- *Larry to confirm hosting of PLA dinner meeting*
- *Gwen to organize holiday mixer*
- *Access educational meeting in January; organize in November; Todd to work on recruitment handout*
- *Todd to contact Martha re Board position; also talk to Abhilash, and Crystal - possible lunch meeting*
- *Todd to show Gwen how to access membership database*
- *Larry to interface with Rotary re YP programs*